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LECTURE

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# WHAT IS A CHECK SHEET?

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SIX SIGMA WHITE BELT

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# WHAT IS A CHECK SHEET?

**GENERIC FORM USED FOR DATA  
COLLECTION AND ANALYSIS**

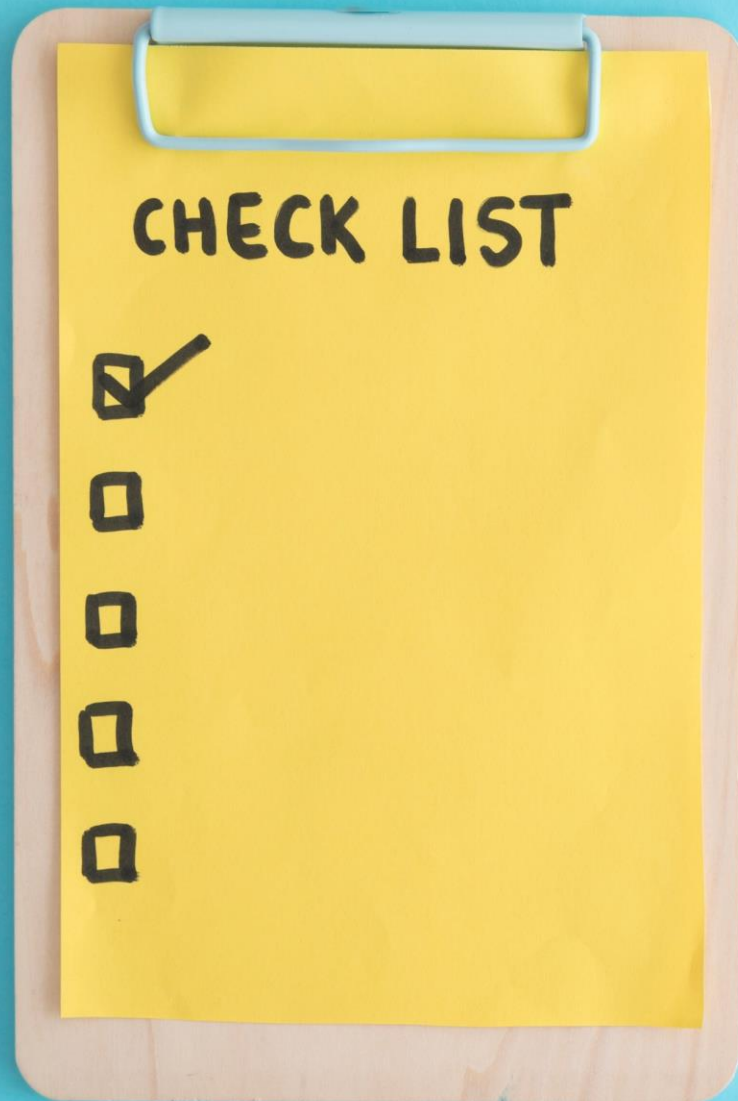
**STRUCTURED AND FORMATTED TO COLLECT  
DATA UNIFORMLY**

**CAN BE ACCOMMODATED FOR A WIDE  
VARIETY OF PURPOSES**

**YOU CAN MODIFY CHECK SHEETS, READJUST  
THEM ALTER, OR CHANGE THEM**



# WHEN TO USE A CHECK SHEET?



**WHEN YOU NEED TO COLLECT DATA  
REGULARLY IN THE SAME FORMAT**

**WHEN YOU COLLECT DATA FOR DEFECTS, ROOT  
CAUSES, SPECIFIC EVENTS, ISSUES, ETC**

**WHEN YOU COLLECT DATA FROM A PROCESS  
AT REGULAR FREQUENCY**

**IN THE MEASURE PHASE OF YOUR SIX SIGMA  
PROJECT DURING DATA COLLECTION**

# ***SMART GROWTH HACKS***



**DEDICATED TO YOUR CAREER SUCCESS**